



3. Receive clearance from medical provider to return to play
  - a. Students should receive clearance from original medical provider. For example, if an injured student received treatment from their primary care physician, they should receive clearance to re-engage in activity from their primary care physician.
4. Report any further injury or problems to Head Coach and Director of Student Recreation, Fitness and Wellness.

### **INJURY & INCIDENT REPORTS**

Any club related injury must be reported to the Recreation office as soon as possible. An "Injury & Incident Report Form" must be completed and delivered to the office within one day of the incident.

Injury and incident reports should be completed in the following instances:

Physical injury to a Lewis University student

Physical injury to an opponent when game is played at Lewis

Behavioral problems from either team and/or spectators

Car/Van accidents during or after practices and/or contests, including tra Tfp078}T8(e)00565dices (e)-

### **Roles of the First Responder**

- A. Immediately care for the injured or ill participant (stay with the participant)
- B. Emergency equipment retrieval – appoint someone to get the emergency equipment needed.
- C. Instruct someone to notify Lewis University Campus Police at ext. 5911.
  - 1. Provide name, location, number of individuals injured, condition of participant, request an ambulance if needed. In the case of cardiac arrest and no one on site is certified in CPR w/AED, specify this to the Campus Police. Do not hang up until you are told to do so.
- D. Lewis University Campus Police will provide direction of EMS to the scene.
  - 1. Scene control: limit scene to first aid providers and move bystanders away from the area of the injured participant.

### **Lightning Safety**

- A. Lewis University Club Sports will follow the guidelines of the NCAA regarding lightning safety.
  - 1. The club coach will monitor the weather by using the computer weather reports.
  - 2. When instructions are given by the club coach to suspend a practice or game, teams should go to the nearest shelter for 30 minutes after the last lightning detection. Play may resume if there are no other lightning detections within this time.

### **B. Lightning Facts**

- 1. The exisDC BTn(x)10(isDC BTn(x)AETB91 72.062 Tm[1]-3(. )-31 0 0 1 318.17 662.14 Tm[C

## Funding Approach

The Department of Student Recreation, Fitness and Wellness and the Sport Club Council will make all decisions on funding pertaining to club sports. Primary funding sources include: University contributions, student contributions and fundraising dollars. The essential budget will be defined as items that are necessary for the club to compete, including but not limited to: uniforms, equipment, travel, coaching, etc. Non-essentials budget items may include: team apparel, special travel, etc. Campus Recreation has the final decision on which items are and are not considered essential. Team members will purchase and keep their uniforms.

The annual budget will not include any provisions for championship travel. Funding for championship travel must come exclusively from the members of each club.

## Fundraising

Each club will have a designated fundraising account. The "Club Sports Deposit Form" should be completed each time funds are turned over to the Director of Student Recreation, Fitness and Wellness for deposit. All checks should be made to "Lewis University".

Clubs are expected to ease the student contribution piece of the budget through fundraising activities. Areas designated for funds raised include: team apparel, discretionary funds and championship travel. All fundraising must be coordinated with University Advancement via the Director of Student Recreation, Fitness and Wellness.

## Dues

Clubs are responsible for charging and collecting yearly dues from each student participating in the sport. Dues will vary by sport, but must be paid before participation begins.

## Sponsorship

Club sports are encouraged to seek outside financial support in order to meet their programming needs. All sponsorships must adhere to the following guidelines:

The Director of Recreation must approve all sponsorship proposals prior to finalization.

No financial support shall be accepted that would associate the club sport organization, the Club Sport Program, or Lewis University with performance enhancing drugs, illicit drugs, tobacco products, or alcohol.

Sponsor product or company names, colors and logos are allowed on printed or promotional materials, subject to Director of Student Recreation, Fitness and Wellness approval.

Sponsors must not conflict with current University Advancement and Athletics partners whom hold exclusivity.

## Housing

Clubs sport participants do not qualify for early entry into University housing, housing extension or winter break housing.

## Club Sport Travel Program

### I. GENERAL

The Director of Student Recreation, Fitness and Wellness will maintain supervisory and operational responsibility for the Club Sport Travel program

### II. TRAVEL

Coaches and students are expected to provide their full cooperation in all matters related to the Travel Program.

#### A.



